


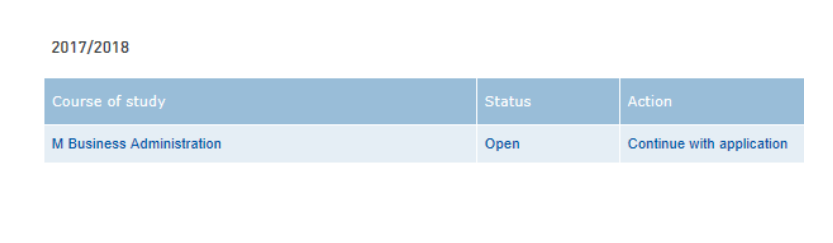


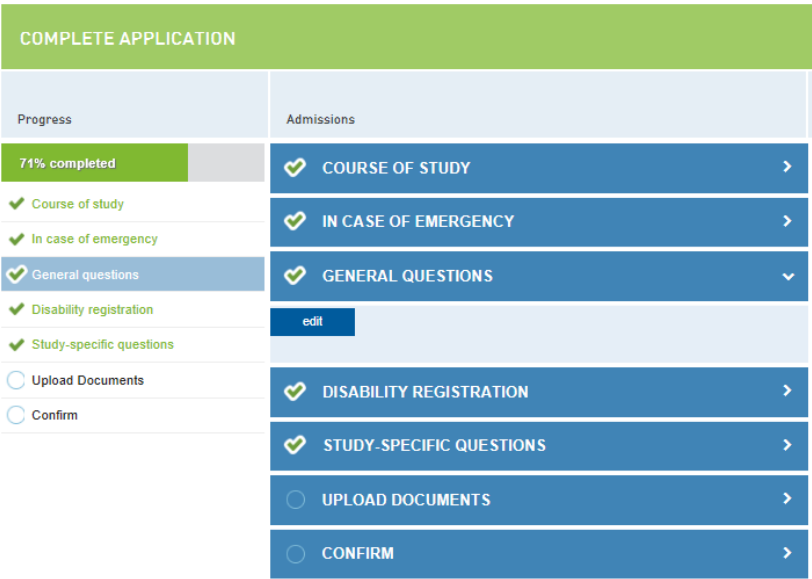
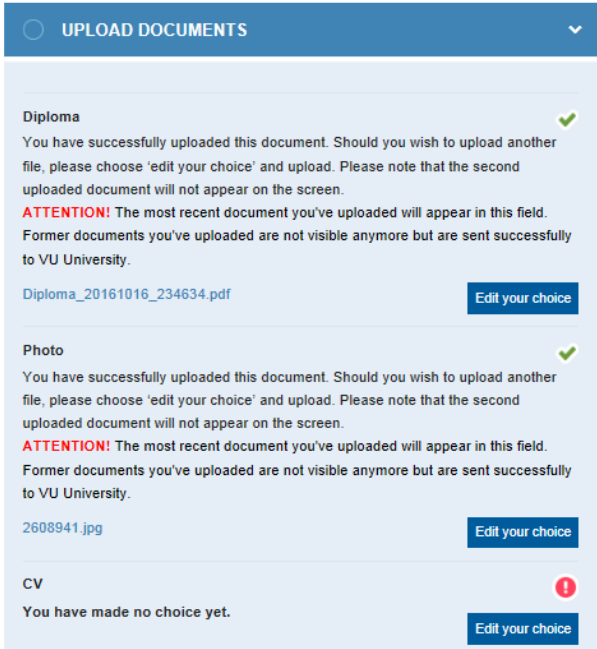
## Step-by-step guide to VUNet

This manual will assist you in completing your application to a programme at Vrije Universiteit Amsterdam through VUNet simply and smoothly. Before you can complete your application in VUNet, you need to have submitted your application through Studielink first. In the following manual you can see how to submit an application in Studielink if you haven't already done so: [www.vu.nl/stepbystepstudielink](http://www.vu.nl/stepbystepstudielink)

Before you start VUNet, we advise you to collect all the required documents. It's preferred to submit them in PDF format. Most programmes have their own particular set of required documents. You can check the ones you need on the webpage of your programme:

- [Master](#) > International Master's degree programmes > *name Master programme* > Admission and application > International Degree. You will see the required documents on this page.
- [Bachelor](#) > Choose your programme > Admission criteria and application. You will see the required documents on this page.

STEP 1:	After you finished Studielink, you will receive a login name and password for VUNet by e-mail, your VUNet-ID	
STEP 2:	Go to VUNet	<a href="https://vunet.login.vu.nl/Pages/Registration.aspx">https://vunet.login.vu.nl/Pages/Registration.aspx</a>
STEP 3:	Enter VUNet with your VUNet-ID	
STEP 4:	Set language	
STEP 5:	You will see the following page; please click <i>Continue with application</i>	

<p>STEP 6:</p>	<p>You will need to complete 7 steps:</p> <ol style="list-style-type: none"> <li>1. Check if your course of study and study period are correct</li> <li>2. Fill out contact details of your emergency contact</li> <li>3. General questions (not necessary for all programmes)</li> <li>4. Study-specific questions (not necessary for all programmes)</li> <li>5. Disability registration (if applicable to you)</li> <li>6. Upload documents</li> <li>7. Confirm</li> </ol>	
<p>STEP 7:</p>	<p>Submit your documents</p> <p>More information on the required documents can be found through the links at the start of this manual.</p> <p>When submitting a Photo, make sure you submit a .jpg file no larger than 55 kb.</p>	
<p>STEP 8:</p>	<p>After clicking <i>Confirm</i>, please check all information you've submitted for errors. If everything has been filled out correctly you can proceed by confirming your application.</p>	

STEP 9:	<p>After confirming your application, you will be able to arrange the payment of the €100 application fee. You can easily arrange payment online with Visa, MasterCard, American Express, or PayPal.</p> <p>More information on the online payment can be found <a href="#">here</a>. Here you will also be able to find the required bank details if you wish to make a bank transfer.</p>	<table border="1"> <thead> <tr> <th data-bbox="727 212 1125 268">Payment</th> <th data-bbox="1125 212 1388 268">Amount</th> <th data-bbox="1388 212 1520 268">Status</th> </tr> </thead> <tbody> <tr> <td data-bbox="727 268 1125 317">Application Fee</td> <td data-bbox="1125 268 1388 317">100 EUR</td> <td data-bbox="1388 268 1520 317">PAID ⓘ</td> </tr> </tbody> </table>	Payment	Amount	Status	Application Fee	100 EUR	PAID ⓘ
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Application Fee	100 EUR	PAID ⓘ						

And that's it! You have now completed your application through VUnet! We will contact you about your application via email as soon as possible. Don't worry if you think that something is missing or wrong; we will give you the possibility to submit new documents. You can always edit your documents when you go back to VUnet.

For more information on what you need to do to complete your application, please visit our website:  
[www.vu.nl/applicationprocedure](http://www.vu.nl/applicationprocedure)

In case you have any questions about your application (or this manual), please do not hesitate to e-mail us:  
[international@vu.nl](mailto:international@vu.nl)