

# DUTCH RESIDENCE PERMIT: SATISFACTORY STUDY PROGRESS, REGULATIONS CONCERNING INTERNSHIPS AND ORIENTATION YEAR

TARGET GROUP: NON-EU STUDENTS

INTERNATIONAL OFFICE



**VU**  **VRIJE  
UNIVERSITEIT  
AMSTERDAM**

**LOOKING FURTHER**

# INTRODUCTION

## Topics:

1. Rules and regulations with regards to Satisfactory Academic Progress
2. Satisfactory Academic Progress Procedure
3. Satisfactory Academic Progress and excusable reasons
4. Failed Satisfactory Academic Progress
5. Internships and working while studying
6. Orientation Year residence permit

# THE RULES...

## **Rule Satisfactory Academic Progress and residence permit for study:**

- Students with a residence permit for study need to obtain at least 30 ECTS per academic year.

## **Applicable to:**

- Bachelor and Master students in a fulltime study programme with a residence permit for study.
- Exchange students are exempted since they do not study at Vrije Universiteit for more than one year.

## **When do you need to have obtained 30 ECTS?**

- **August 23 2018**

# PROCEDURE: NOTIFICATION ON STUDY PROGRESS

- The International Office will check the study results of all students with residence permits for study.
- The International Office will inform the Academic Advisors in case satisfactory progress is not met.
- Students will be informed by e-mail as well.

# PROCEDURE: NOTIFICATION ON STUDY PROGRESS

## **Timeline:**

- February 2018 > first check
- May 2018 > second check
- 23 August 2018 > final check

# SATISFACTORY STUDY PROGRESS AND EXCUSABLE REASONS

**What do you need to do if you expect that you will not obtain 30 ECTS before 23 August?**

- Make an appointment with your [Academic advisor](#)

# SATISFACTORY STUDY PROGRESS AND EXCUSABLE REASONS

## **Excusable reasons:**

- Illness
- Disability
- Pregnancy
- Exceptional family circumstances
- Board membership activities

Exceptional circumstances should be reported to the Academic Advisor within three months taken from the moment they first occurred.

## **No excusable reasons:**

- Problems with study programme or wrong study choice
- Internship that continues in 2018/2019

# NO SATISFACTORY STUDY PROGRESS

**What happens when you have not obtained 30 ECTS on 31 August 2018 and you do not have an excusable reason?**

- You will not be able to enroll for the academic year 2018/2019
- The International Office must report your status to the Dutch Immigration Service (IND). They will proceed to withdraw your residence permit for study.
- It is not possible to switch to another study programme at VU.
- You can switch to another university in the Netherlands.

## **Appeal process**

You can appeal against the decision at the IND.



# WHERE CAN YOU GET MORE INFORMATION?

➤ **International Office**

[www.vu.nl/visa](http://www.vu.nl/visa)

Contact: [studentimmigration@vu.nl](mailto:studentimmigration@vu.nl)

➤ **Dutch Immigration Authorities**

Website: [www.ind.nl](http://www.ind.nl)

# INTERNSHIP?

There are a few things to consider:

1. Do you have a residence permit for study purposes?
2. Is the internship relevant to your study programme?

# MANDATORY INTERNSHIP

Internship as a mandatory part of your study programme:

- A work permit is not necessary in that case.
- A standard internship agreement signed by you, the employer and Vrije Universiteit Amsterdam will be sufficient.
- You can find the “Standard internship agreement for non-EU/EEA students as defined in Article 1f of the Foreign Nationals(Employment) Act Implementation Decree (BuWav)1” (catchy name, right?) on the website of Nuffic.
- Please send this signed agreement to [immigration@vu.nl](mailto:immigration@vu.nl) in case your internship placement is at VU Amsterdam (i.e. when VU Amsterdam is your employer as well).

# VOLUNTARY INTERNSHIP

Internship that is not a mandatory part of your study programme:

- As a Non-EU student, this is only possible if the internship is relevant to your studies. Relevant means: learning objectives should be central to the internship.
- A work permit is not necessary in that case.
- A standard internship agreement signed by you, the employer and Vrije Universiteit Amsterdam will be sufficient.
- Please send this signed agreement to [immigration@vu.nl](mailto:immigration@vu.nl) in case your internship placement is at VU Amsterdam (i.e. when VU Amsterdam is your employer as well).

# OTHER PRACTICALITIES

- Internship and salary

There are no rules concerning the salaries paid to interns nor concerning how much internship salary should be. This is between you and the internship provider.

- Healthcare insurance

Do you earn €150 or more per month? In that case private student health insurance is not sufficient. You have to take out Dutch public healthcare insurance.

- [Pathfinder](#)

Please use pathfinder on our website to check your situation

# ORIENTATION YEAR RESIDENCE PERMIT

## **What are my options if I wish to stay in the Netherlands after graduation?**

- You need a new residence permit;
- Work permit (depending on the situation).

# ORIENTATION YEAR RESIDENCE PERMIT

## Conditions for the Orientation Year:

- In possession of BA, MA or PhD degree from a Dutch university/university of applied sciences
- A copy of diploma or a statement 'Declaration of completion study' must be added to the application
- Application must be submitted within 3 years after graduation
- Valid for 1 year
- Free on the labour market for 1 year
- No income criteria applicable during the Orientation Year.

# ORIENTATION YEAR RESIDENCE PERMIT

## Application procedure:

- You must apply for the orientation year yourself
- You can download the form at the IND website:  
<https://ind.nl/en/work/pages/looking-for-a-job-after-study-promotion-or-research.aspx>;
- Submit the application personally at the IND office or send it by mail
- Costs € 285



# ORIENTATION YEAR RESIDENCE PERMIT

## **Congratulations! You found a job in the Netherlands. What next?**

- Now you need to take out Dutch public healthcare insurance (*basiszorgverzekering*). More info can be found on <https://www.studyinholland.nl/practical-matters/insurance>;
- Your residence permit needs a change of purpose. Please make sure this is arranged before your Orientation Year permit expires. Your employer will have to do this.

# ORIENTATION YEAR RESIDENCE PERMIT

## Do you require more information or help?

- Check <https://www.hollandalumni.nl/career> for more information
- Visit the website of the IND <https://ind.nl/en/work/pages/looking-for-a-job-after-study-promotion-or-research.aspx>;

# STARTUP

- As of 1<sup>st</sup> of April every student can start a startup
- A work permit is not necessary
- Please note you still need to meet conditions for Satisfactory Academic Progress.